

May 19, 2022

Dear Kingswood Families,

My name is Susan Casey and I am the Principal of **Rocky Lake Elementary (RLE)**. I am writing to extend a warm welcome to the students and families of Kingswood Elementary! We are so excited to have you join our RLE family this September. I am writing this letter in partnership with KWE Principal, Andrea Briand.

Let us assure you that our two schools are already working together to create a smooth and seamless transition plan for your children. We are committed to ensuring that all students and families feel welcome and supported as the Grades 4 and 5 students transition to Grade 5 and 6 at RLE. Both school teams understand the deep importance of keeping friends together, while also having the opportunity to make new friends and connections. We are holding this notion close as we plan for September.

***Where are we now?***

- Together, KWE and RLE staff attended transition meetings on May 16, 17 and 18. We focused on learning more about each student coming to RLE.
- The RLE Student Support Team (Resource, Learning Centre and English as an Additional Language (EAL) also participated in these meetings.
- RLE's School Counsellor has reached out to the KWE school counselling team to plan for students who are currently supported.
- Those students who receive support through the Learning Centre have been invited to take a school tour, with their families, on June 3, 2022.
- The transition team is also discussing what an orientation might look like for students in Grades 4 and 5, to take place later in June.
- In September, the RLE staff will be focusing on orientation activities for all the students to get to know one another and begin building friendships.
- In early Fall, RLE will be hosting an open house to welcome our community, families, and students.

You can expect to receive a transition plan update from us every two weeks. In the meantime, if you have any questions or concerns, please email the admin team at Rocky Lake Elementary at [Rleinquiries@hrce.ca](mailto:Rleinquiries@hrce.ca). We are here to support you and your family during this transition.

Sincerely,

Susan Casey  
Principal, Rocky Lake Elementary

Andrea Briand  
Principal, Kingswood Elementary