

Employee Personal Information Profile

SECTION 1: Personal Information

Start Date: _____ Position Hired For: _____

Work Location: _____

Title: Mr. Mrs. Ms. Miss NSTU Prof# (Teachers Only): _____

Last Name: _____ First Name: _____

Middle Name: _____ Initials: _____ Preferred Name: _____

SIN#: _____ Date of Birth:

Year	Month	Day

Gender: Male Female

Home Phone #: _____ Alternate #: _____

Primary Email: _____ Alternate Email: _____

Primary Address:

Number & Street: _____

City: _____ Province: _____ Postal Code: _____

Summer Address (If different from above):

Number & Street: _____

City: _____ Province: _____ Postal Code: _____

SECTION 2: Emergency Contact Information

Last Name: _____ First Name: _____

Gender: Male Female

Relationship: _____

Contact #: _____ Alternate #: _____

SECTION 3: HR Section

Date CRC Received: _____ Date CAR Received: _____

Employee #: _____ Position #: _____