

# Rocky Lake Elementary SAC Meeting Minutes

**Date:** October 22, 2025

**Time:** 5:00 PM – 6:00 PM

**Location:** Virtual Meeting

**Chair:** Ivan Skeete (Principal)

**Recorder:** Copilot (AI Assistant)

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## 1. Welcome and Introductions

- Principal Ivan Skeete welcomed attendees and thanked them for joining the SAC for the year.
  - Introductions were made by all attendees, including staff and parent representatives:
    - Ivan Skeete – Principal
    - Heather Day– Vice Principal
    - Heather Collins– Resource Teacher
    - Lisa MacIsaac – Learning Centre Teacher
    - Kris Kohler– Teacher
    - Tabitha Wadden – Parent (children in Miss Evans and Miss Boucher’s classes)
    - Dayle O’Neil – Parent (child in Miss Boucher’s class)
    - Maria Gallo – Parent (child in Miss Snow’s class)
    - John St. Amand – Municipal Counsellor (invited guest, may attend future meetings)
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## 2. SAC Overview

- Mr. Skeete explained the role of SAC, especially in the absence of elected school board officials.
  - Emphasis on SAC’s importance in providing input, feedback, and acting as ambassadors to the community.
  - SAC members are encouraged to share insights and communicate school-related information within their social circles.
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## 3. SAC Chair and Secretary

- **Chair Role:**
    - Dayle O’Neil volunteered to serve as SAC Chair starting January 2026.
    - Maria will serve as interim Chair until December 2025.
  - **Secretary Role:**
    - Lisa MacIsaac expressed interest but faced technical issues.
    - Copilot (AI) will assist with minute-taking and distribution for now.
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#### 4. SAC Meeting Schedule

- SAC is mandated to meet at least six times per year.
  - Next meeting scheduled for **Wednesday, November 19, 2025 at 5:15 PM.**
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#### 5. SAC Funding

- Each school receives:
    - **\$5,000 SAC Grant** for student achievement and well-being.
    - **\$5,000 Student Support Grant** for co-curricular/extracurricular activities.
    - **\$5,000 Healthy Schools Grant** for health-related initiatives.
  - Discussion on past and potential uses:
    - School T-shirts (\$3,500)
    - Sports equipment
    - Dance decorations
    - End-of-year trip to Atlantic Splash
    - Upcoming assembly with “Domino Man” (Bill Oakley)
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#### 6. School Spirit and Belonging

- Focus on enhancing student connection and pride in the school.
  - Ideas discussed:
    - Clubs (Art, Chess, Drama, Music)
    - Assemblies every two months
    - Sharing student photos internally and possibly via social media (pending media consent)
    - Parent testimonials at welcome events
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#### 7. School Name Change Discussion

- Proposal to change the name from “Rocky Lake Elementary” to reflect its transitional nature (e.g., “Rocky Lake Middle School” or “Upper Elementary”).
  - Goal: Improve student identity and community perception.
  - SAC may initiate a formal name change process.
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#### 8. Lunch and Bus Monitor Challenges

- The school currently has 3 lunch monitors (allocated for 12).
- Difficulty recruiting due to location and low compensation.
- Bus supervision remains a concern; suggestion to explore bus monitors using lunch monitor funding.

- Mr. Skeete will investigate feasibility with HRCE.
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## 9. Innovation Grant

- Discussion on applying for the provincial **Innovation Grant** (up to \$16,000).
  - Ideas include programming to support student transition, health education, and Makerspace.
  - Application opens in spring; SAC will explore options.
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## 10. Closing

- Mr. Skeete reiterated openness to feedback and encouraged members to reach out directly.
  - The meeting adjourned with thanks to all participants.
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